

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

Business name	Penrith Oztag Association
Business location (town, suburb or postcode)	The Kingsway, Werrington NSW
Completed by	Jamie Howard
Plan approved by	Jamie Howard (Penrith Oztag COVID Safety Officer)
Email address	penrith@oztag.com.au
Effective date	20 November 2020
Date completed	5 December 2020

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

PPE gear provided. Signage re COVID-19 posted at venue. Soap & sanitiser provided at venue. More detail is contained in the Australian Oztag COVID-19 Return to Play Safety Plan and Penrith Oztag - Return to Play - COVID-19 Safety Plan.

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick

visitor.

All Penrith Oztag committee and staff have completed the Infection Control Training COVID-19 certificate. Details on actions meeting the other requirements are detailed in the the Australian Oztag COVID-19 Return to Play Safety Plan and Penrith Oztag - Return to Play - COVID-19 Safety Plan.

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

Has been communicated to committee and staff

Display conditions of entry (website, social media, venue entry).

Details of requirements to adhere to all COVID-19 Safety Plans are part of the conditions of entry to the competition. All details will be published on Penrith Oztag Website and mobile application.

More detail is contained in the Australian Oztag COVID-19 Return to Play Safety Plan and Penrith Oztag - Return to Play - COVID-19 Safety Plan.

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

Penrith Oztag has liaised with Penrith City Council and is abiding by all conditions required.

Ensure COVID-19 Safety Plans are in place, where relevant, for:

- **Swimming pools**
- **Indoor recreation facilities**
- **Major recreation facilities**

Premises with an indoor gym must complete the COVID-19 Safety Plan for gyms and register their business through nsw.gov.au. Premises with a food or drink premise must complete the COVID-19 Safety Plan for restaurants and cafes and register their business through nsw.gov.au.

N/A

Ensure processes are in place to exclude participants (including spectators and officials) if they have visited a location in NSW at a time and date that requires them to self-isolate, in the 14 days prior. Locations with self-isolate alerts are listed on the

NSW Government website.

Post on all social media and email to delegate of teams. Make posters of this instruction and post at venue

Physical distancing

Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.

Noted that this requirement has changed to one person per 2 square metres to a maximum of 3000 people as of 7th December 2020.

The size of The Kingsway complex allows for a maximum capacity of 3000 spectators as per the updated Public Health Order. As this number has never been reached during the past spectators are permitted to attend games.

With 12 games running simultaneously this accounts for 300 players, even if each player had 3 supporters in attendance the capacity of 300 will not be reached.

Spectators will be encouraged to maintaining social distance rules at all times.

Spectators singing in groups or chanting/cheering is a particularly high-risk activity and should be avoided where possible.

COVID Safety officers to monitor and take action if required.

Minimise co-mingling of participants from different games and timeslots where possible.

Players will be encouraged to leave once their games is completed.

Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance.

COVID Safety officers to monitor and take action if required.

Have strategies in place to manage gatherings that may occur immediately outside

the premises, such as with drop off and pick up zones or staggered start/finish times.

Start/finish times allow for 15 minute changeover between games to minimize risk of this occurring.

Where possible, encourage participants to avoid carpools with people from different household groups.

N/A

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

COVID Safety officers to monitor and take action if required.

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

Players will be encouraged to come ready to play. Change rooms/showers will not be available.

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

Players will be encouraged to come ready to play. Change rooms/showers will not be available.

Use telephone or video platforms for essential staff meetings where practical.

N/A

Review regular business deliveries and request contactless delivery and invoicing where practical.

N/A

Hygiene and cleaning

Adopt good hand hygiene practices.

Sanitizer is available at all locations and its use is encouraged.
Referee's will spray players hands prior to game and at half time.
Players encouraged to bring and use their own sanitiser.

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

Sanitizer is available at all locations and its use is encouraged.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

Visual aids provided.
Penrith Council maintain bathrooms. Penrith Oztag to check regularly and restock as necessary.

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

Players advised to bring their own water bottle and to avoid sharing. Posters displayed.

Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.

Separate set of tags used for each game
Tags laundered after single use.
No change shirts provided.

Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.

Addressed in the Penrith Oztag - Return to Play - COVID-19 Safety Plan.

Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.

Addressed in the Penrith Oztag - Return to Play - COVID-19 Safety Plan.

Reduce sharing of equipment where practical and ensure these are cleaned with

detergent and disinfectant between use.

Addressed in the Penrith Oztag - Return to Play - COVID-19 Safety Plan.

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

Both gloves and detergent/disinfectant (sanitiser) is available as required.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

Sanitiser meets these requirements.

Staff should wash hands thoroughly with soap and water before and after cleaning.

Staff have been advised of this requirement

Encourage contactless payment options.

Payment by contactless option is encouraged. EFTPOS facility available.

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

N/A

Record keeping

Keep a record of name, contact number and entry time for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practicable, for a period of at least 28 days. Electronic collection (e.g. using a QR code) of contact details for each person is strongly encouraged. Any paper records must be entered into an electronic format such as a spreadsheet within 12 hours. Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.

Records of players and officials attendance are kept and maintained. Electronic check in

system records player attendance.

Due to size and configuration of venue recording of spectators attendance is not practicable but will be encouraged through use of QR codes.

Ensure records are used only for the purposes of COVID-19 contact tracing and are collected and stored confidentially and securely. When selecting and using an electronic method of record collection, take reasonably practical steps to protect privacy and ensure the records are secure. Consider the 'Customer record keeping' page of nsw.gov.au.

Penrith Oztag will adhere to this requirements

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

All staff have been made aware.

Numerous posts on social media have been made re-inforcing this.

Community sport organisations should consider registering their business through nsw.gov.au.

Penrith Oztag has registersred.

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

Noted

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes